

Mobile Phone and Camera Policy



Burton Pre-School
Playgroup

Mobile Phones

In order to preserve the smooth running of the Playgroup and to avoid disruption to employees and children, personal mobile phones should not be used.

Mobile phones are not permitted within the main hall during playgroup hours 7.45am-6pm. Mobile phones should either be switched off or silenced during working hours.

If staff members need to be contacted in an emergency the playgroup mobile is on from 7.45am-6pm every day.

Lockers have been provided for staff to use to ensure personal belongings are kept safe and secure.

Cameras

Cameras are not permitted within the playgroup. The playgroup supplies a camera for use within the playgroup, so there is no need for any personal cameras.

It is the management team's responsibility for developing the photographs.

(Also see Social Networking Policy – PP - 029)